

Riverside Village Homeowners Association
Application for Architectural Approval

THE UNDERSIGNED, hereby applies to the Architectural Control Committee (ACC) of the Riverside Village Homeowners Association to request approval for changes to either the residential dwelling or the property where the dwelling is located as indicated below.

Homeowner's names: _____

Property address: _____

Phone numbers: _____ Email: _____

Estimated completion date: _____ Approvals are valid for six (6) months.

Change(s) requested for approval: (Check appropriate item(s) being changed or check 'Other' and explain):

- Repaint exterior of house: Provide color samples to be used for all proposed colors and their locations.
- Replace roof with cedar wood shakes, shingles, gray light-weight concrete, gray slate tile, or Certain Teed Presidential TL Ultimate Triple-Layer, 480 lbs per square, *Country Gray Color*. Must provide copy of bid showing specifications and sample of roofing.
- Major landscaping changes in front and side yards: provide plan showing items being removed, replaced or added with information on new plantings. Note: plan is not needed for regular maintenance including pruning and annual planting.
- Add a fence or replace an existing fence: provide plan showing location, height, style, paint or stain color and materials being proposed (wrought iron, cedar, etc.).
- Structural additions or other structural changes such as replacement of windows and/or front door. New structures such as storage buildings, gazebos, dock covers, etc. Provide complete plans and information on all materials, colors, etc.
- Yard art/decorations as noted: _____
- Other (not noted above). Explain proposed changes being requested for approval below:

The Homeowner acknowledges that he/she has given Notice to his/her neighbors.

Please note that two project inspections by a member of the ACC or Board are required: 1) prior to project initiation and, 2) at final completion of the project to ensure workmanlike quality and compliance with the original application. Homeowners should contact the Association Manager to arrange for a final inspection upon project completion.

(Continued on reverse)

The Homeowner acknowledges that he/she has obtained all necessary permits from other governing agencies and that the project is in compliance with all building codes.

The Undersigned specifically understands and agrees that the approval of the above request(s) and any submitted plans, specifications and other information and documents required to be submitted is at the sole discretion of the ACC.

Please allow a **minimum** of two weeks for processing.

Homeowner's Signature

Date

Initial Plan Approval:

Architectural Committee Member Signature

Date

Architectural Committee Member Signature

Date

Accepted / Declined (circle one)

Comments: _____

Plan Completion Inspection:

Date: _____ Accepted / Declined (circle one)

By: _____
ACC Member Signature

ACC Member Signature

OFFICE USE ONLY

Received in office by: _____ mail email fax drop-off Date: _____

Sent to ACC member _____ by _____ Date: _____

Approval/Disapproval received in office by: _____ Date: _____

Response to owner by: _____ mail email fax drop-off Date: _____

**Send this request to:
Riverside Village ACC, PO Box 140273,
5537 N Glenwood Ste A, Boise, ID 83714**

Include a copy of complete plans, color strips, etc.